

HINDUSTAN COPPER LIMITED
KHETRI COPPER COMPLEX
CENTRAL HUMAN RESOURCE DEPARTMENT

WEB HOISTING

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NO.: HCL/KCC/HR/APP/2016

Date: 20.07.2016

Engagement of trade apprentices under the Apprenticeship Act 1961

1. Hindustan Copper Limited, Khetri Copper Complex, Khetri Nagar provides opportunity for young eligible candidates for training as apprentices in different trades as per Apprentices Act, 1961.

Applications are invited for the under mentioned trades from eligible candidates, as per the criteria shown against each:-

SL	Trade	Course duration (Year)	No. of Seats					Academic Qualification	Technical Qualification		
			UR	SC	ST	OBC	Total				
1	Welder	1	9	2	1	3	15	Matric/ Secondary/ 10 th Class Pass under 10+2 System or equivalent qualification	1. ITI passed from recognized institute (affiliated to NCVT) in concerned trade. 2. The candidates who have passed ITI prior to the year 2014, should attach an affidavit on non-judicial stamp paper sworn-in before a Magistrate or Notary Public to the effect that they have neither undergone apprenticeship training from anywhere earlier nor have they taken employment anywhere.		
2	Refrigeration & Air Conditioning Mechanic	1	2	-	-	-	02				
3	Turner	1	3	-	-	-	03				
4	Fitter	1	10	2	2	3	17				
5	Electrician	1	9	2	1	3	15				
6	Electronic Mechanic	1	4	-	-	1	05				
7	Draughtsman (Civil)	1	2	-	-	-	02				
8	Draughtsman (Mechanical)	1	2	-	-	-	02				
9	Blaster (Mines)	2	16	5	3	6	30			-Do-	Nil
10	Mate (Mines)	3	6	1	1	2	10				
	Total		63	12	8	18	101				

2. **Selection Procedure:** Selection of candidates for engagement as Trade Apprentices shall be made through multiple choice written test of eligible shortlisted candidates. Company reserves the right to shortlist of candidates for written test, if the number of applications for all or any trade is very large, in which case criteria to shortlist will be aggregate marks obtained in qualifying academic /technical qualification.
3. The candidates who are shortlisted on the basis of written test will have to confirm to the standards of physical fitness as prescribed for engagement as trade apprentices.

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4. **Cut-off Date:** Date of advertisement. Any certificate/document issued after the cut-off date shall not be acceptable.
5. No weightage will be given for those with higher qualifications.
6. **Date and Venue of Written Test:** The likely date of written test is 11th September 2016, and venue will be Khetri Nagar, District: Jhunjhunu (Rajasthan). Please see company website www.hindustancopper.com from time to time for any change/update.
7. This is only an opportunity for getting trained for improving employability of the candidates and there is no scope for employment in HCL/KCC after completion of apprenticeship training.
8. Stipend during apprenticeship period will be paid as admissible under the rules.
9. **How to apply:** Applications, in prescribed format (given below), complete in all respect along with copies of self attested copies of academic and/or technical qualification certificates, Caste Certificate, Affidavit (original), if applicable, etc and 2 extra passport size photograph should be sent by speed post/registered post or delivered in person to the office of Chief Manager (HR), CHRD, Khetri Copper Complex, Khetri Nagar. Last date of receipt of application at KCC is 16/08/2016. The envelop should be super scribed with "Application for Trade Apprentice for Trade".
10. Admit card for written test shall be sent through email only. However, candidates submitting the application in person can collect the admit card in person, within one week before the scheduled date of written test, from the office of the CM (HR), CHRD, KCC, Khetri Nagar. Please give active email address and keep it valid for at least six months. Company shall not be liable for non-receipt of admit card sent through email due to wrong email id or any other reason.
11. Incomplete applications without attested photographs, copies of certificates and affidavit (as applicable) will not be considered.
12. Application received after the scheduled date will not be considered.
13. Any amendment or update on this shall be communicated only through company website www.hindustancopper.com. Hence please keep on visiting the website from time to time for any update in future.

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(P.K. SANWAL)
CHIEF MANAGER (HR)

HINDUSTAN COPPER LIMITED
KHETRI COPPER COMPLEX

APPLICATION FORM FOR TRADE APPRENTICESHIP

Self Attested
Photograph

Ref.:- Advt. No. HCL/KCC/HR/APP/2016, Dated 20/07/2016

1. Name of the Trade						
2. Name of applicant (in block letters)						
3. Father's name in full						
4. Date of birth & age as on 20/07/2016						
5. Category Mark (✓)	Gen	SC	ST	OBC(Non- Creamy layer)		
6. Address for Correspondence with Pin Code						
7. Mobile No.						
8. E-mail ID						
9. Academic Qualification	Board/Institute		Full Marks	Obtained Marks	% of Marks	Year of passing
10. Technical Qualification	Board/Institute	Trade Passed	Full Marks	Obtained Marks	% of Marks	Year of passing

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11. Name of KCC employee, if you are dependent (Son/Daughter)
Shri-----S/O Shri -----
Code No. -----, Designation -----, Department -----
Applicants relationship with KCC employee-----

12. **Dependent Certification:**

Certified that Shri-----S/O Shri -----
Code No. -----, Designation ----- is working in -----
Department, KCC as per personal records maintained in the office, applicant's name appear in
the dependents list.

Name & Designation-----
Rubber seal of the concerned HR officer

13. **Undertaking:**

I, hereby, certify that the information provided above is true to the best of my knowledge and in case it is found to be false or incorrect or suppressed, engagement of trade apprentices shall be liable to be terminated forthwith without prejudice to any other legal/disciplinary action as deemed fit by the Management. I have gone through the full text of the advertisement and agree to all the conditions detailed therein.

Date:

Signature of the Applicant.

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