

**"Notification"**

It is notified that online applications are invited from citizen of India by the HPBoSE Dharamshala to conduct the Written Test for filling the following regular basis posts in The Kangra Central Cooperative Bank Ltd Head Office Dharamshala-Distt . Kangra H.P. India w.e.f. 08.06.2017 . The last date for filling online application is 27.06.2017 and the Written Examination will be held on 08 & 09.07.2017. The Board will not be responsible for delay in the filling online application due to any reason what so ever.

The Kangra Central Co-operative Bank with the approval of Registrar Co-operative Societies Himachal Pradesh and Board of Director of the Bank has decided to fill up the following 216 posts in the Bank. The Bank has also decided to initiate the recruitment process. The Bank has further decided to entrust the task of conducting written exams for these posts to Himachal Pradesh Board of School Education Dharamshala vide their letter No KCCB(Estt.)71 dated 05.06.2017 and subsequent letter even number dated nil.

**The category wise/post wise detail is as under:-**

Post Code	Post Name	Total	General	SC	ST	OBC
1.	Gr-III (Assistant Manager) PAY BAND:10300-34800+GRADE PAY:4200+D.A.:AS APPLICABLE+OTHER ALLOWANCES	21	UR -9 UR(EXM)-4	SC -1 SC(EXM)-1 SC(WFF)-1	ST -1	OBC-3 OBC(EXM)-1
2.	Gr-III (Junior Computer Programmer) PAY BAND:10300-34800+GRADE PAY:4200+D.A.:AS APPLICABLE+OTHER ALLOWANCES	8	UR -5 UR(PH-O)-1	SC -1	.....	OBC-1
3.	Gr-IV-Clerk(For General Public) PAY BAND:10300-34800+GRADE PAY:3200+D.A.:AS APPLICABLE+OTHER ALLOWANCES	115	UR -55 UR(IRDP)-9 UR(PH-O)-1 UR(PH-D)-2 UR(WFF) -3	SC -18 SC(IRDP)-4 SC(PH-VI)-1 SC(WFF) -1	ST -3 ST(IRDP)-1	OBC -14 OBC(IRDP)-3
4.	Gr-IV-Clerk (against trained Secretary of PACS Quota ) PAY BAND:10300-34800+GRADE PAY:3200+D.A.:AS APPLICABLE+OTHER ALLOWANCES NOTE: Exclusively reserved for Trained Secretaries of PACS	43	UR -21 UR(PH-O)-1 UR(PH-D)-1	SC -10 SC PH(VI)-1	ST -3	OBC -6
5.	Gr.IV Clerk (Against Employee of COOP. Society Quota) PAY BAND:10300-34800+GRADE PAY:3200+D.A.:AS APPLICABLE+OTHER ALLOWANCES NOTE: Exclusively reserved for employees of Cooperative Societies	11	UR -4 UR(PH-O)-1	SC -4	----	OBC -2
6.	Gr-IV Computer Operator PAY BAND:10300-34800+GRADE PAY:3200+D.A.:AS APPLICABLE+OTHER ALLOWANCES	18	UR -7 UR(EXM) -1 UR(PH-O)-1	SC -3 SC(EXM)-1 SC(IRDP)-1	ST -1	OBC -1 OBC(EXM)-1 OBC(IRDP)-1

**NOTE :-**The reservation has been worked out as per State Govt. Guidelines taking into account the excess/shortfall in each category. The number of vacancies as also the number of reserved vacancies are provisional and may vary for various categories of posts. It is clarified that it may not be possible to employ physically challenged candidates in all offices/branches of the Bank and they, in case of selection, have to work in the post identified by the Bank as suitable for them.

**Abbreviations :**

GEN(General), SC(Scheduled Caste), ST(Scheduled Tribe), OBC(other Backward Classes), EXM(Ex-Serviceman), PH-D(Physically Challenged-Hearing Impaired), PH-VI(Physically Challenged-Orthopedically), PH-O(Physically Challenged-Visually Impaired), WFF(Ward of Freedom Fighter).

**Date of Receipt of application :**

Eligible candidates can apply online on the prescribed proforma available on Board website w.e.f. 08<sup>th</sup> of June, 2017. The last date for receipt of online application will be 27<sup>th</sup> of June, 2017. No application will be entertained thereafter. No application will be entertained offline under circumstance.

**Date of examination:**

The Examination will be held on 08.07.2017 & 09.07.2017. The timing of Examination will be:

On dated 08.07.17  
(10 Am to 12Noon for Gr.III Officer)  
( 01 PM to 3.30PM for Gr-III Jr.Comp.Programmer)  
On dated 09.07.2017  
(10 AM to 11:30AM for Gr.IV Jr.Clerk)  
( 01 PM to 02:30PM for Comp.Operator)

**Who can apply**

**1. AGE :**

The applicant should be between 18 and 45 years as on 31.05.2017. The upper age limit is relaxed by 05 years for candidates belonging to SC/ST/OBC/WFF/Persons with Disabilities and the relaxation in the age limit to the Ex-man candidates shall be as per State Government guidelines. The eligibility of the candidates will be taken as on 31.05.2017 .

**2. Educational Qualification:**

**For Gr-III Officer: (i)General candidates and others-**

Graduation or equivalent with 55% marks or Commerce Graduate with 50% marks from a university recognized by State/Central Government with Computer Knowledge.

**(ii)SC/ST/OBC and Physically Challenged candidates-**

Graduate or equivalent with 50% marks or commerce graduate with 45% marks from university recognized by the State/Central Govt. with computer knowledge.

**For Gr-III Jr Computer Programmer:**

**(i)General candidates and others-**

MCA/MSc Computer or IT/BE or B.Tech in Computer or IT with 55% marks from any university recognized by State/Central Government.

**(ii)SC/ST/OBC and Physically Challenged candidates-**

5% relaxation in marks is allowed in educational qualification.

**For Gr-IV: Clerks (General Public) :**

10+2 with at least 50% marks or Graduate/Post Graduate in any discipline and should have knowledge of computer. For SC/ST/OBC/PH Challenged candidates 5% relaxation in marks is allowed in educational qualification.

**For Gr-IV: Clerks (Against Trained Secretary of PACS Quota and against Employee of Coop Societies quota ) :**

10+2 with at least 50% marks or Graduate/Post Graduate in any discipline and should have knowledge of computer. For SC/ST/OBC/PH Challenged candidates 5% relaxation in marks is allowed in educational qualification. The candidates must have 05 years experience as Secretries & employees respectively on 31.05.2017for these posts.

concession/grace of 5% marks in minimum qualification for trained secretaries/Asstt. Secretaries having at least 5 years experience in Cooperative Society and having diploma in cooperation.

**For Grade-IV: Computer Operator:**

Graduate in any stream with PGDCA of one year/BCA from recognized University. Working knowledge of office automation activities like word processing, data handling and basic network & troubleshooting.

**Desirable:** Candidates having studied mathematics/ economics/ statistic/ commerce elective subject.

**Desirable for all posts:**

Knowledge of customs, manners and dialects of H.P. and suitability of candidate for appointment in the peculiar conditions prevailing in H.P.(The educational/ age criteria must be fulfilled as on 31.05.2017.)

**Pattern for written Examination:**

**A) i) For Gr-III (Assistant Manager)**, there will be written test of 200 marks. The written test of 120 minutes will comprise 200 multiple choice question each carrying 01 mark The Standard of the written test will be as desired from an average Graduate of an Indian University.

**ii) For Gr-III (Junior Computer Programmer)**, there will be written test of 250 marks. The written test of 150 minutes will comprise 250 multiple choice question each carrying 01 mark. The Standard of the written test will be as desired from an average Graduate of an Indian University.

**B) i) For Gr IV Junior Clerks**, there will be written test of 85 marks. The written test of 90 minutes will comprise 85 multiple choice questions each carrying 01 marks each. The Standard of the written test will be as desired from an average 10+2 passed candidate.

**ii) For Computer Operator**, there will be written test of 85 marks. The written test of 90 minutes will comprise 85 multiple choice questions each carrying 01 marks each. The Standard of the written test will be as desired from an average 10+2 passed candidate.

The Standard of the written test will be as desired from an average 10+2 passed candidate.

Out of these tests listed above the compositions/ number of tests will depend upon the post/grade applied for. For Technical post, examination will also contain questions related to specific specialization.

The applications for the written test will be received online through the website of Himachal Pradesh Board of School Education-www.hpbose.org within the notified date. The payment of examination fees for the written test will also be received alongwith the application online through Board website within the notified time. No offline applications will be entertained at any cost at any stage. Any offline applications received from the candidates will not be entertained nor any payment made by the candidates offline through draft or cash etc. will be entertained. The applications received offline will be rejected summarily and the candidates will have no claim at a later stage. The interested candidates are therefore advised, in their own interest to fill in their applications well in time within the notified dates and through Board website online only, so that they avail the opportunity in time.

The date for the written exams has been specify in the prospectus which has been displayed/notified on Board website separately.

The centres for the written exams will be notified by the Board separately on Board website www.hpbose.org.

The Roll Numbers issued to the candidates will also be notified on the Board website www.hpbose.org and no letters will be sent to individual candidates separately.

The detailed describing the eligibility criteria, pattern of exam etc. will be notified in the prospectus available on Board website www.hpbose.org separately.

The Himachal Pradesh Board of School Education will only be responsible for conducting the written exams for the above posts and no inquiries will be entertained by the Board regarding the recruitment process. All inquiries regarding recruitment etc. should be directed to the Managing Director, The Kangra Central Co-Operative Bank.

Detail Information/Guidelines are also available on Board website [www.hpbose.org](http://www.hpbose.org).

  
Shubh Karan Singh (H.A.S)  
Secretary

No.: 29

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